

MEMORANDUM

TO: Intermediate and Local School District Superintendents
and Public School Academy Directors

FROM: Dorothy VanLooy
Director

DATE: September 18, 2002

SUBJECT: Title III Application

The Office of Field Services is pleased to announce the availability of a new federal grant: Title III Limited English Proficient (LEP) Program. The purpose of the program is the rapid acquisition of English language proficiency with local flexibility to use a variety of instructional methods. Schools may use any research-based approach that works. No specific approach is mandated or prohibited.

Title III funds will be allocated to local school districts and public school academies for two programs: English language instruction programs for LEP students and programs to provide supplemental services to immigrant students. The terms "limited English proficient" and "immigrant student" are defined on pages one and four respectively of the enclosed application. School districts and public school academies may receive a subgrant in each category based on the following criteria:

English Language Instruction portion

Funding for English language instruction programs will be distributed on a per pupil basis using the LEP counts that school districts and public school academies submit on the enclosed application. Title III prohibits states from awarding subgrants of less than \$10,000. School districts and public school academies may form consortia in order to qualify for funding.

Immigrant Student portion

Title III requires that Immigrant student funds be distributed only to school districts and public school academies that experience a significant increase in the immigrant student population as compared to the two preceding school years. A significant increase is defined as an increase in immigrant student population for each of the two preceding years and that the percentage increase for at least one of those years is greater than the average percentage increase for the state. In addition to these criteria the Department has established a

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minimum grant level at \$10,000. For eligibility purposes a school district or public school academy must have a minimum student count of 20 immigrant students.

The Title III LEP Grant Application for 2002-03 will be mailed out in two parts: (1) Part I-Count (enclosed) asks for the number of eligible LEP students and how they were identified and asks for the number of immigrant students for each of the last three school years; and, (2) Part II-Program Description and Budget, which will be mailed to districts that qualify for a grant, describes the local plan for deploying the program. Title III funds are allocated to states based on statewide counts of LEP and immigrant students. **Please return the enclosed form with the count of LEP and immigrant students even if the student counts are not sufficient to qualify your school district or public school academy for Title III funding this year.**

This is the only time that student counts and applications will be collected on paper. All future Title III allocations to school districts and public school academies will be based on data collected from the Single Record Student Database. The Title III application will become part of the Consolidated Application in the Michigan Electronic Grant System (MEGS) beginning with the 2003-04 school year.

The enclosed application should be completed based on the count of LEP students on the Fall 2002 Membership Count Day (September 25, 2002) and received by the Office of Field Services no later than October 31, 2002. Eligible districts that submit Part I of this application will receive an allocation notice and Part II of the application (Program Description and Budget).

If you have any questions about the Title III LEP Program, or need assistance in completing this application, please contact Mazin Heiderson in the Office of Field Services at 517-373-6066. Additional copies of the application materials may be found on the Office of Field Services website at <http://www.michigan.gov/mde>. Click on Programs and Offices on the right, and then click on Field Services on the left. The Title III materials are in the What's New section.

Enclosure: Form FS-4725-I

cc: Bilingual Education Contact Person

Title VII Emergency Immigrant Student Count Data

			1999-2000		2000-2001		2001-2002
Dcode	School District		# of eligible children		# of eligible children		# of eligible children
81010	Ann Arbor Public Schools		673		750		778
11240	Berrien Springs Public Schools		213		213		202
28035	Buckley Community Schools						2
82230	Crestwood School District		91		85		75
82040	Dearborn Heights District #7						3
82030	Dearborn Public Schools		2,301		3,181		1,832
82010	Detroit Public Schools		1360		1,290		1,321
33010	East Lansing Public Schools		306				389
41110	Forest Hills Public Schools				198		
41120	Godfrey-Lee Public Schools				70		87
41020	Godwin Heights Public Schools		255		222		336
23060	Grand Ledge Public Schools						19
41010	Grand Rapids Public Schools		718		824		957
82060	Hamtramck Public Schools		999		1,292		1,522
70020	Holland Public Schools		179		315		368
41160	Kentwood Public Schools				287		260
50000	Macomb Intermediate School District				624		570
33908	New City Academy						2
63250	Oak Park School District		113		121		174
63912	Oakland International Academy						6
82100	Plymouth Canton Community Schools				505		514
33903	Sankofa Shule School District						1
17010	Sault Ste. Marie Area Public Schools						23
64080	Shelby Public Schools				55		37
75010	Sturgis Public Schools				86		78
50210	Utica Community Schools		281				
50230	Warren Consolidated Schools				14		534
41026	Wyoming Public Schools						217
			7489		10,132		10307